



Santa Rosa Quilt Guild

Policies, Procedures, and Reference Manual

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The Santa Rosa Quilt Guild (SRQG) was established in 1976 and has remained active since its inception. The Guild incorporated in the State of California in 1983, and has federal and state tax exempt status.

Guild Documents

Bylaws: define our primary objectives and describe how our organization functions. The Bylaws take precedence over other Guild documents. Modifications must be approved by vote of Membership.

Policies, Procedures, and Reference Manual: addresses operational matters that are not covered by the Bylaws and expands upon its contents; contains in the Reference Section information that is either not found elsewhere, and is gathered here for ease of retrieval. Modifications must be approved by the Board. Maintenance is the responsibility of the Parliamentarian. This document is intended as a working reference for the Board and all Committees.

Member Handbook: provides a resource for our Members to explain how the Guild functions by describing the Guild's organization, activities, and events. Membership Committee is responsible for updating of the Handbook.

Job Description Binders (a.k.a. Pink Binders): provides the Board and each Committee Chair detailed job descriptions, task lists, resource listings, examples and templates, and other hints and tips. Each recipient shall be responsible for annotating changes in the binder during their tenure, adding examples and templates. Maintenance of the binders is the responsibility of the President. Updated binders shall be distributed at the Joint Board meeting, or the first meeting of the new year.

Consistency: These documents shall be coordinated by the Parliamentarian and updated as needed to assure consistency of action and practice.

Membership

Dues and Fees

The SRQG operates on the calendar year. Dues paid by Active Members (hereafter known as Members), and fees paid by Affiliates are \$40 annually. The first year's dues/fees are pro-rated, rounded up to the nearest half dollar: joining in the third quarter is 1/2 of the annual amount (\$20.00); joining in the fourth quarter is 1/4 of the annual amount (\$10.00).

Renewals will not be accepted until November, after the dues amount has been established.

Type of Membership may not be switched back and forth between Member and Affiliate.

Affiliates

Businesses, organizations, and individuals wanting to support the Guild may be an Affiliate.

Affiliates may make business announcements of one minute or less at meetings by scheduling with the President. Once a year, Affiliates may also schedule a 15-minute presentation to the Guild. During that meeting, Affiliates may request a display table for their products or services. A maximum of two Affiliates may be scheduled at any meeting, except Quiltathons or where their products will compete with speaker sales items.

Immediate Past President

The immediate Past President is exempt from dues for the year following his or her presidency. If the Past President is also an Honorary Life Member, he/she may receive a workshop voucher in lieu of dues exemption.

Membership Cards and Roster

An annual Member and Affiliate Roster consisting of those who have paid their dues or fees by the third Thursday in January will be made available each February. Changes and additions to the Roster will be made available to Members by email after each meeting at their request. Printed updates shall be made available in April and August. Annual renewal Membership cards will be emailed after the first February meeting and as dues and renewals are paid after that. If a member wants a printed copy and is not able to print it themselves, the committee will provide them a hard copy.

Distribution of roster information, except to Members for the purpose of personal contact, is prohibited.

Meetings and Special Events

Regular Meetings

The Guild meets on the first and third Thursdays of the month, January through November, and in December on the first Thursday only. There are no meetings on legal holidays. Meetings start at 10:00 a.m. Guests are welcome at all meetings and are encouraged to join the Guild.

Barring technical difficulties, all Meetings, even when Meetings are held in-person, will be offered via Zoom. Guests are invited to Meetings, but we encourage guests to join after attending one meeting. Guests need to register with Membership at least 24 hours prior to the start of the Meeting, and the name will be recorded in the Minutes. Please note that the Chat comments will be printed in the Minutes.

Speaker Meetings

Speakers may or may not allow guests to view their lectures via Zoom. Non-members who have paid for a workshop offered by the speaker through SRQG may join that Zoom Speaker Meeting. If the speaker grants permission for guests, the guests must be cleared with the Program Chairperson at least 24 hours prior to the start of the meeting, and the guest's name will be recorded in the Minutes. Please note that Chat comments will be printed in the Minutes.

Board Meetings

The Board usually meets at 10:00 a.m. on the fourth Thursday of each month, except November and December. All Committees are invited to have representatives at Board meetings to serve in an advisory capacity.

The December Board meeting shall be a Joint Board meeting subsequent to the December Regular Meeting. All incoming Board Members and Committee Chairs and Members are invited to attend the Joint Board meeting. The formal exchange of the Job Description Binders shall take place.

Members and Affiliates are welcome to attend any Board meeting, and may submit agenda items **in advance** to the President for Board discussion.

All Members and Affiliates may ask in advance to watch the Board Meetings via Zoom, but will be muted unless they have submitted a request to the President at least 24 hours in advance to be placed on the agenda, and will then be un-muted at their turn to speak. All attending the Board Meeting will be listed in the Minutes. Please note that Chat comments will be printed in the Minutes.

Within ten days after a Board meeting the Secretary will email the Board meeting minutes to the Board, Committee Members, and other attendees. Hard copies (and digital copies if desired) of Board meeting minutes must be kept in perpetuity. Minutes must be made available to anyone upon written request.

Special Meetings

Special meetings may be announced as deemed necessary by the Board or the President, consistent with the Bylaws.

Robert's Rules of Order

Meetings shall be guided by Robert's Rules of Order; however, the Board may decide to reject or modify any specific section(s) as seems practical for the operation of the Guild. Identical copies of a specific

edition shall be provided to all Board members, and the Library (two copies, one of which is for on-site reference only).

Photography/Videography at Meetings

Other than Members of the Videography and Zoom committees, anyone who wants to digitally record any portion of a Guild meeting must have prior Board approval.

Guest speaker approval is required before photographs may be taken of their work. Guest speakers must also be advised that Guild photographs are posted to our website. Program Committee shall announce whether photos are permitted, and any restrictions. The President or other person in charge of the meeting shall make an announcement that no photographs may be taken during the guest speaker's presentation.

Members of the Videography Committee may take photographs during Guild meetings and events and post them on our website. Members who are showing their work may state that they do not want photographs of their work taken and/or posted to the website. The Guild policy is that photographs taken by anyone else are for personal use only.

Committees

The President shall appoint all Committee Chairs. Standing and other Committee Chairs may select additional committee Members. Annual Committee Chairs (Audit, Budget, and Nominating) shall submit the names of proposed Committee Members to the Board for approval.

Nominating Committee

This Committee proposes candidates to the Board for the elected positions. Candidates must be Members, and may be nominated by a member of the Committee, any Member, or may self-nominate.

It is important that all Members are aware of the potential to serve the Guild in an elected capacity, and are provided with a description of the nominating and election processes (including election involving single and multiple candidates for a position). It is crucial that these processes be transparent and equitable. The Board shall approve a standard text that satisfies this concern, for distribution to Members by email and newsletter, at the beginning of the Nominating Committee's active period. This text shall be updated as needed and maintained in the Job Description Binder for this Committee. Members may be referred to the Bylaws for a description of the responsibilities of each elected position.

All positions are open until nominations close at the end of the third Thursday meeting in October. Accordingly, all announcements should indicate that **all** positions are open, regardless of whether the incumbent is willing to continue or other candidates have been identified. All nominations must be accepted by the Committee, and reviewed only for qualifying Membership status or any unsuitability factors that might need to be discussed by the Board, e.g., out of town a significant portion of year, unable to attend Board meetings. Nominations may also be made from the floor at any of the meetings where the candidates are announced.

Financial Matters

Mileage: Members may be reimbursed for mileage, plus bridge tolls and parking fees, at the then current IRS charitable mileage rates. Affiliates may not be reimbursed for mileage.

Home printing: Members may be reimbursed at 5 cents a page for black and white, and 10 cents a page for color. Printing reimbursements must be accommodated by the pre-established budget of the Committee.

All Committees must work within the current year's budget. If more funds are needed, requests must be presented to the Board for approval **in advance** of the expenditure. To avoid additional delays the Treasurer should be advised in advance so that any necessary figures may be researched prior to the Board meeting.

Request for Special Funding: The maximum funds that may be authorized by the Board for each request is \$350. Requests for more than \$350 must be approved by the Members.

Member Benefits

Awards

Honorary Life Member (HLM) status may be awarded for continued outstanding service to the Guild. To be eligible the individual must have been a Member for at least five years and must have served one full term on the Board, and one full term in a different Board position or as a Standing Committee Chair by Founders Day, the third Thursday in September. Each HLM receives a Certificate of Recognition and a laminated permanent membership card. The HLM is exempt from paying dues for life. There is no limit to the number of nominees to be considered, but the HLM designation will only be granted to one individual in any given year. In some years there may be no award at all.

Merit Awards (MA) may be bestowed on Members who have contributed an especially dedicated amount of time and expertise to a project beneficial to the Guild. To be eligible the Member must have been a Member for at least two years by Founders Day, the third Thursday in September. This award may be presented to an individual or each member of a team meeting the criteria. MA recipients receive their choice of an engraved gold disc or a voucher which may be applied to either the following year's dues or a workshop to be attended during the following year. If a workshop is chosen, but the Member is unable to attend (due to health, vacation, significant family event, etc.) the Member may request a deferment to the next year or transfer to another member. A Member may receive additional Merit Awards to acknowledge other contributions to the Guild. In some years there may be no award at all.

Nominations must be submitted by the first meeting in June and shall contain a statement of justification and signatures of at least 15 percent of Guild Membership as of January 31 of the current year. The Awards Committee, consisting of the Chair appointed by the President and a Board Member and a General Member chosen by the chair, shall review the nominations for eligibility and signature validity. The General Member is any Member who is not on the Board. Qualifying nominations will be presented at the June Board meeting for approval. Awards are presented at the Founders' Day Meeting, the third Thursday in September.

Calendar

The President is responsible for assuring that the yearly calendar is current on the website home page. The one-page Guild Calendar is posted on our website on the Downloads page each January and updated periodically.

Email

Email addresses are maintained as part of the Membership data base and can be found in the Roster. Membership Committee and Group Email Coordinator should be notified of any changes. Email addresses are restricted to personal use only and may not be distributed to non-Members. Members and Affiliates may not use these individual email addresses for business advertising

Group Email

SRQG provides group email service for those who choose to receive group emails. If a Member wishes to be removed from the group email list, contact the Group Email Coordinator. Members or Affiliates may submit a request for distribution to the Membership through the Coordinator. Submissions must be of general interest to Members, and should not be religious, political, or frivolous in nature. Affiliates may submit business advertisements through the group email.

Insurance

Rental venues require liability/damage waiver insurance. Members may request Board approval to extend the Guild's insurance policy to rental venues for activities that meet the following criteria: related to Guild interests, a single event (i.e., start and end date, "stand-alone," not tied to other dates and events), coordinated by a Member (who is not in business conducting that type of activity), with only Members and Affiliates as participants, and operated on a cost-recovery basis (no personal profit). An application form to request Board approval must be submitted. Examples of such activities may be a Guild retreat or bringing in an instructor for a multi-day workshop that cannot be accommodated by the Guild. These

events must not compete negatively with other Guild activities. For example, the workshop must not be similar to those being offered by the Guild.

All funds for these activities shall be handled through the Guild accounts.

Upon approval, the President shall direct the Treasurer to contact the Guild's Businessowners' policy insurance provider to request that "an additional insured" (i.e., the rental venue) be added to the policy, and to obtain a "Certificate of Liability" to present to the rental venue. There shall be no additional cost to the Guild for any of these changes to the policy.

Memorial Donations

The Guild makes a standard donation of \$25 on behalf of Members who have passed away to an organization or program chosen by the family or identified as significant to that Member. The standard donation amount is set by the Board.

If the deceased is a former Member, the Board shall determine whether the deceased qualifies for a donation, based on an evaluation of the duration of Membership, involvement with Guild activities, or reason for leaving (i.e., health). The Secretary shall obtain contact information, identify a recipient organization, and request that a check be issued.

Memorial Funds

The "Dolly Haines Memorial Fund" was established in 2012 with an initial donation from her family, supplemented by additional Member donations. The "Dotty Zagar Memorial Fund" was established in 2013 with initial donations from her family, supplemented by additional Member donations. Details about the inception of these funds are located in the Reference Section.

On Founders' Day, the third Thursday in September, two grants shall be made from each of these funds to Members using the sign-in sheet. Winners must be present to win the grant.

The grant recipients are given a Memorial voucher which may be applied to the following year's dues or a workshop to be attended during the following year. If a workshop is chosen, but the Member is unable to attend (due to health, vacation, significant family event, or other unavoidable conflict) the Member may request a deferment to the next year. This grant is transferable to another Member at the request of the recipient.

The use of the funds is not limited to the grants described above. The Board may approve other uses.

A "Susan Silvey Sew Day" was established in 2019 with a \$5,000 donation from her will. A facility will be rented and lunch provided on the second Thursday of June each year until the funds run out. Members will be invited to work on projects of their own choice as they celebrate Susan's June 13th birthday. Lunch and birthday cake will be provided.

Name Tag Drawing

The Name Tag Drawing awards two recipients per meeting. They are awarded to Members/Affiliates who sign in at the Membership Table, based on their position on the numbered sign-in sheet. The winner must be present and wearing their name tag.

Newsletter

The newsletter "Stitch'n Times" contains news and reminders of Guild information and is a reference for such items as upcoming programs, the status of on-going activities, and the newest library items. The deadline for submittal is announced by the Newsletter Editor. An advertising price listing for commercial advertisements is available upon request to the Newsletter Editor.

Programs

The Program Chair is responsible for making arrangements for speakers during Program Meetings.

Experienced professionals and non-professionals must have a signed contract with the Guild. The Guild's standard contract language may not be changed without the approval of the Board, except for minor tailoring to the speaker/instructor. Maximum mileage reimbursement will be at the current IRS rate.

Speakers must be sought from outside the guild. Members may not execute a contract with SRQG and may not conduct a program or workshop for financial compensation. There are no honorariums (payment to member speakers at a meeting to cover their travel, accommodation, or preparation time). However, a Member may offer to present a Trunk Show or Show-and-Tell presentation with the understanding that there will be no compensation.

Contracted speakers may have items available for purchase before and after the meeting.

If the Programs Chair chooses to make special meeting arrangements that require use of a rental room at a non-scheduled time, it is the responsibility of the Vice President to communicate with the facility administration and make the arrangements.

Sales Tables

Items may be offered for sale by Affiliates or Speakers, or during Sewing Room and Craft Room sales. Out of consideration for everyone, sales tables must be covered, and sales are prohibited during the meeting.

Sunshine

The Guild sends get-well, sympathy, congratulatory, milestone birthday, and general “thinking of you” cards to Members and Affiliates, and sympathy cards to their families. It is up to the Chair of this committee to decide the appropriateness of sending such cards to former Members based on an evaluation of the duration of Membership, involvement with Guild activities, or reason for Membership lapse (i.e., health, moved). Concerns may be discussed by the Board. Cards may be circulated at meetings for signatures and other supportive commentary.

Zoom Committee

This committee was formed during the Pandemic to assist the Guild in moving activities from in-person to online. Zoom meetings include regular business meetings, Board meetings, and speaker presentations and workshops. Business meetings are recorded and are made available on our website. Speaker presentations and workshops will not be made available on our website. Board meetings are recorded for the benefit of the Secretary, and are not available to the membership.

Activities

Block-of-the-Month (BOM)

Members are invited to make a block (or blocks) as chosen by the BOM Committee. Blocks are displayed at the first meeting of the month. One or more of the participants win blocks, determined by a drawing.

Challenge

If a Member volunteers to coordinate it, the Guild issues a challenge. Although the “rules” vary each time, the challenge may involve specific fabrics, techniques, or a theme. The terms of the challenge, the number and type of prizes, the categories for which prizes are awarded, and the criteria for selecting the prize winners are determined by the Chair. This challenge is introduced at the first meeting in February and is due the first meeting in August.

Community Projects/Quiltathons

The Guild makes and donates quilts, baby caps, and other items where they are needed. Quiltathons are scheduled for the first meetings of February, May, and October. Individuals wishing to bring their projects to the Membership must present the project(s) to the Board for prior approval. Historically, other projects have included knit/crochet baby bird nests, pillow cases, pillowcase dresses for African children, walker bag-alongs, and fidget aprons/tablecloths.

Fairs: Sonoma County and Cloverdale Citrus

The SRQG coordinates staffing and stocking of a quilting demonstration table at the Sonoma County Fair. Members/Affiliates of the Tri-Guilds (SRQG, Moonlight Quilters of Sonoma County, and Petaluma Quilt Guild) may sign up to work on either their own project or the Community Quilts baby quilt kits supplied by SRQG. This event provides an opportunity to promote quilting in the community and to answer questions from the public. Guild recruitment brochures should be available at the table. The Coordinator may contact the other Tri-Guilds to solicit additional staffing and recruitment brochures. All quilters staffing this table are provided with a pass to the Fair.

Our Guild sponsors two awards each at the Sonoma County Fair and at the Cloverdale Citrus Fair. For the Sonoma County Fair, we give \$50 to the “Best Hand Quilting for Adults,” and \$25 for “Best Use of Color and Design for Youths.” For the Cloverdale Citrus Fair, we give \$25 to the “Best Hand Quilting for Adults,” and \$10 for “Best Use of Color and Design for Youths.”

Field Trips

Field trips, based on Member interest, must be self-supporting.

Friendship Block

A minimum of three qualifying credits must be earned to request a Friendship Block

The Friendship Block Chair may also decide to hold an annual drawing for up to three sets of 20 Friendship Block Credits. Chances may be sold during three or four meetings.

Sew-a-Row

Sew-a-Row consists of “starter rows” submitted by any member who chooses to participate. The rows are collected by the Chair and distributed to other members who create another row. The process is repeated until five rows have been added. Finished tops are then given in a drawing to one of the participants.

Show-and-Tell

Show-and-Tell offers members the opportunity to share their projects with the rest of the members. Members bring their quilts up on stage, hold them up, and share with the audience a little about the quilt. Unless the member objects, a photo will be taken for posting on the website.

Technique Sharing Workshops (TSW)

Demonstrations and mini-workshops featuring Guild Members/Affiliates willing to share a technique or expertise may be scheduled after meetings, except for Quiltathons, Mystery Quilt Day, Founders’ Day, and December Holiday Potluck. TSWs should not conflict with upcoming workshop techniques. (Note: TSWs may have a materials fee and a class size limit.)

Tri-Guild Luncheon

Our Guild joins the Moonlight Quilters of Sonoma County and the Petaluma Quilt Guild for a Tri-Guild luncheon annually. Responsibility for the luncheon rotates among the Guilds.

UFO (Unfinished Fabric Object) Challenge

Members may make a “bet” with the Guild that they will finish UFOs of their choice. More than one “bet” may be made. At the end of that period the completed UFOs will be displayed. The Members who complete their project will “win” back their “bet;” the other “bets” are forfeited to the Guild as donations. The UFO Challenge opens the first meeting in March and finishes at the first meeting in September.

Workshops

Workshop instructors must have a signed contract with the Guild. The Guild’s standard contracts language may not be changed without the approval of the Board, except for minor tailoring to the speaker/instructor. Workshop instructors must be sought from outside the guild. Members may not

execute a contract with SRQG and may not conduct a program or workshop for financial compensation. Honorariums are not available for Members who provide any service to the Guild.

Maximum mileage reimbursement will be the then current IRS rate.

The Workshop schedule is posted on the Guild website and in the newsletter.

Workshop instructors may have items available for purchase at the workshops.

Signup sheets shall be available at least three months prior to workshops. To reserve a space, sign up and submit payment. Non-members are allowed to sign up for a workshop after the 30-day members-only sign-up period. The sign-up duration may vary depending on the workshop instructor's cancellation policy.

The lodging host shall be given a voucher for a free workshop, or the voucher can be used for payment of next year's guild dues. Voucher is transferable and expires one year from date of issuance, but may be extended with approval of the Board.

Program Committee Chair may designate a Workshop Coordinator. The Program Chair or Workshop Coordinator may attend the workshop at no charge.

If possible, have workshop instructors provide a meeting drop-in or recorded informational clip to promote the workshop.

Fund Raising

Boutique

The Boutique raises funds for Guild operations by selling handcrafted items donated or made by Members. These items may be sold at meetings, or at any quilt show or craft sale venue. A sign shall be posted on the boutique sales table stating that "Sales Tax is Included."

Craft Fair

The annual Craft Fair is optional. Tax laws require that we limit booth participation to Members only (not Affiliates) at no charge, although voluntary donations to SRQG (recommended 10%) may be accepted. Participating Members may not sell items for which they have, or should have, a business license. Those in doubt should research the County business license requirements. The Craft Fair is conducted the first meeting in November.

Guild Merchandising

Guild pins may be purchased at the Membership table. Other items may be available for purchase, which may vary over time, i.e., cookbooks, notecards, postcards, and mugs. A sign shall be posted on the merchandise table stating that "Sales Tax is Included."

Opportunity Quilt

Each year an Opportunity Quilt may be made by the Guild as a fundraiser. On the first Thursday in April a drawing is held to determine who has purchased the winning ticket

Opportunity Quilt information and image may be posted on our Guild's website, but tickets may not be sold online. Also, money and tickets may not be sent by mail.

According to the California Department of Justice, the cost of conducting raffles includes the prize. Funds other than those created by the raffle ticket sales (i.e., general fund) may be used to help pay for the cost of creating the quilt and running the raffle.

In order to comply with Penal Code 320.5(1) each ticket and ticket stub must be identified as belonging together by being numbered.

Sewing Room Sale

A Sewing Room Sale may take place at the discretion of the Board. Tax laws require that we limit booth participation to Members only (not Affiliates) at no charge, although voluntary donations to SRQG (recommended 10%) may be accepted. This event is usually scheduled the first meeting in August.

Silent Auction

Silent Auction tables offer donated items. Written bids will be accepted until the auction closes, usually 30 minutes after the meeting is adjourned. Browsing the Silent Auction tables during the meeting is prohibited. When closure is announced, successful bidders must submit payment at the Library table and retrieve their items before departing the meeting area. A sign shall be posted on the Silent Auction tables stating that "Sales Tax is Included." Items are sold on an "as-is" basis and there are no refunds available without Board approval.

Scholarships

Membership Scholarships shall be awarded at the discretion of the Membership Committee, with the approval of the Board. Workshop Scholarships shall be awarded at the discretion of the Program Committee, with the approval of the Board.

Reference Section

Guild History

On the third Thursday in September the Guild traditionally celebrates Founders' Day in memory of its beginning. In 1976, the same year as the nation's bicentennial, a group of women took a quilting class from Joyce Gross at the Santa Rosa Junior College. Upon completion of the class Joyce encouraged the students to continue meeting, so Dotty Zagar invited the group to her home for the inaugural meeting of what would become the SRQG. Dotty recalled that 16-20 quilters attended that meeting.

This group of quilters continued to meet, first at a Baptist Church, then at the Farm Bureau, followed by a couple of locations at Coddington Mall, until the group found the wonderful location at the Scottish Rite Masonic Lodge facility shortly before 1990. The Guild moved its meeting location to the Veterans Memorial Building in 2018. (A list of Founding Members is located in the Appendix A.)

The Guild was assigned a tax identification number in 1977, incorporated with the State of California in 1983, and received state charitable organization tax exempt status in 1983 (a similar federal status was finalized in 1986).

It is unknown when the Founders' Day celebration was initiated, but in 1990 it was being recognized with salad and cheesecake supplied by Members. Currently, a potluck lunch is provided by Members, and County Fair quilt prize winners are invited as special guests.

Guild Logo

Ed Gross of Mill Valley, CA, husband of Founding Member Joyce Gross, designed the SRQG rose to be used as a logo for the 1983 Festival of Quilts. He later adapted it for our banner. It is also used on our Guild stationery.

In August and September of 1984 the rose on the SRQG banner was stitched by Vernice Thorn and the lettering was done by Betty Thorn. Quilting was done by Vivian Danz, Winifred "Wyn" Reddall (President 1986-87), and Dorothy Lucas in 1985. Additional quilting was added in 1987 by Vivian Danz.

Founding Members

Many of those quilters who gathered after the completion of the quilting class at the College were instrumental in the birth of the SRQG. These Founding Members and all other Members who joined the Guild by September 20, 1976, were classified as Charter Members. This classification of Charter Member was changed in 2014 to Founding Member by a revision of the Bylaws.

Memorial Funds

Dolly Haines – In 2012, upon her death, the Board approved the establishment of the Dolly Haines Memorial Fund. Dolly was born on August 21, 1910, and passed away at 101 on February 8, 2012. Though she never made a quilt, she loved being at Quilt Guild, and over the years she knitted hundreds of baby hats for the Sutter Hospital Neonatal Intensive Care Unit to be donated in the Guild's name. Dolly "dressed up" for our meetings, and was always interested in everyone's wearable arts. Her dazzling smile made each and every one of us feel very special. Mary Bruun, a Guild Member, was instrumental in starting the Dolly Haines Memorial Fund in honor of her dear aunt.

Dotty Zagar – In 2013, upon her death, the Board approved the establishment of the Dotty Zagar Memorial Fund with a donation by her husband, Hank, his daughter, Diana Gandara, and other family members, plus donations by Guild Members. Dotty was a Founding Member of the SRQG, and remained a member until her death. (See Guild History and Founding Members above.) She also served as President, Secretary, Historian, and in many other capacities over the years. She was honored for her dedication and hard work by being named Honorary Life Member in 1987. Maybe most importantly, Dotty

made everyone feel welcome. Sadly, Dotty passed away on June 30, 2013, at the age of 88. She remained a very active member until the end, contributing numerous community quilts and frequently entering her quilts in the County Fair. Her meticulously crafted Butterfly quilt, which incorporated Friendship Blocks, posthumously received a blue ribbon at the Sonoma County Fair.

Susan Silvey – Susan joined SRQG in 2003, and passed away on November 7, 2018. She stipulated in her will that \$5,000 be given to SRQG. The Board decided that a “Susan Silvey Sew Day” to remember and honor Susan would be held the second Thursday of June each year until the funds run out. This is not a guild day, but is close to Susan’s June 13th birthday. Money from the fund will be used to rent a facility for guild members to gather and work on projects of their choosing, and a lunch will be provided.

Pertinent Guild Business Information

Articles of Incorporation filed May 6, 1983 #1141295

California Charitable Trust #51179

IRS Section 501(c)(3) final determination March 25, 1986

FEIN 94-2422442 (assigned Aug 8, 1977)

California FTB Section 23701d status May 6, 1983

California State Board of Equalization Resale License SR JH27-797117 August 11, 1989

Insurance policies

- Businessowners Policy #97-C1-8730-1, expires March 2 annually
- The Inland Marine Policy (for the Opportunity Quilt) Policy #97-C1-8730-1, expires March 2 annually
- Not For Profit Organizational Liability Policy Including Employment Practices Liability Coverage #PS0000004861300 expires April 7 annually

Revised by Sharon Fry, Parliamentarian – October 26, 2022

SRQG

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Appendices

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Appendix A – Founding Members (1976)

- Kathy Allen
- Jody Berger
- Kitty Dobbert
- Joyce Gross
- Gene Isaacs
- June Moes
- Rose Norris
- Joyce Sharpe
- Nancy Shea
- Mary Wescott
- Dotty Zagar

Appendix B – Past Presidents

- 1976-77 – Madelon Cahill
- 1977-78 – Kay Regan (deceased)
- 1978-79 – Roberta “Bobbie” Sandwina (deceased)
- 1979-80 – Dorothy “Dotty” Zagar (deceased)
- 1980-81 – Victoria Sears
- 1981-82 – Sandra Stevens
- 1982-83 – Linda Yaeger
- 1983-84 – Jeanette Hinton (deceased)
- 1984-85 – Judy Markoff
- 1985-86 – Hanya Parker
- 1986-87 – Winifred “Wyn” Reddall (deceased)
- 1987-88 – Kathleen “Katie” Alix (deceased)
- 1988-89 – Jancy Muensterman
- 1989-90 – Nancy Parmelee
- 1990-91 – Janet Baldwin
- 1991-92 – Karen Mansergh
- 1992-93 – Lee Trevelyan (first of two terms)
- 1993-94 – Elizabeth Marrs
- 1994-95 – Warren Whaley (deceased)

At its inception in 1976 the guild fiscal year was from September through August. In 1996 the fiscal year was changed to January through December.

- 1996 – Geraldine “Gerry” McDonald
- 1997 – Lee Neuerberg
- 1998 – Lois Stephens
- 1999 – Lois Stephens (January through April, then moved away)
- 1999 – Mary Guthrie (May through August)
- 1999 – Justine Lott (September through December partial term, then a full term in 2001)
- 2000 – Robert “Bob” Oliver
- 2001 – Justine Lott (also partial term in 1999)
- 2002 – Betty Upchurch and Norma Viglienze (co-presidents)
- 2003 – Diana Roberts
- 2004 – Lee Trevelyan (second of two terms)
- 2005 – Geraldine “Gerrie” Congdon
- 2006 – Sharon Mills
- 2007, 2008 – Pamela “Pam” McVey
- 2009 – Linda Hooper
- 2010, 2011 – Jan Andrews
- 2012 – Janice Juul
- 2013 – Christopher “Chris” Nolen
- 2014, 2015 – Vicki David
- 2016, 2017, 2018 – Jim Jensen
- 2019, 2020, 2021 – Genelle Voorhees

Appendix C – Honorary Life Members

- Pre 1986 – Gene Isaacs, Joyce Gross, Katie Alix
- 1987 – Dotty Zagar
- 1992 – Lois Stephens
- 1993 – Marjorie Crist
- 2001 – Sharon Fry
- 2002 – Elizabeth Marrs
- 2003 – Lee Trevelyan
- 2006 – Norma Viglienzzone
- 2007 – Betty Upchurch
- 2008 – Phyllis Gallaway
- 2009 – Jan Andrews
- 2010 – Linda Hooper
- 2011 – Lavella Cassinelli
- 2013 – Pam McVey
- 2014 – Joy McGoran
- 2015 – Rhonda Denny
- 2016 – Diana Roberts
- 2017 – Jim Jensen
- 2018 – Janice Rodgers
- 2019 – Mary Wood
- 2021 – Genelle Voorhees

Appendix D – Merit Award Recipients

- 1994 – Sharon Fry (Library)
- 1998 – Melissa Trunick and Linda Morand (Bus Trips)
- 2001 – Marilyn Swanson (Newsletter onto computer)
- 2001 – Juanita Campbell (Bag Lady)
- 2002 – Lavella Cassinelli (Community Quilts)
- 2002 – Phyllis Gallaway
- 2002 – Gerrie Congdon (Set up our Guild's Website)
- 2002 – Bob Oliver, Betty Upchurch, Diana Roberts (Opportunity Quilt)
- 2003 – Betty Upchurch (Boutique)
- 2004 – Lynn Williams (Updated our Treasury on the Computer)
- 2005 – Mary Wood (Updated our Bylaws, and Policies and Procedures)
- 2005 – Linda Sims (Community Smart Program)
- 2005 – Pam McVey
- 2006 – Angie Kiker (Webmistress)
- 2009 – Glenda Ross (Opportunity Quilt Sales and Promotion)
- 2010 – Anne Dondero and Pam Brown (Updated Members Handbook)
- 2011 – Karen Boscolo (Community Quilts)

- 2011 - Sandra McConnell, Justine Lott, Mary Wood, Glenda Ross, Joy McGoran, Lynne Atkinson, Joanie Bellinghausen, Rose Marie Lara (Library Volunteers)
- 2013 – Pam Beebe and Anne Dondero (Community Quilts)
- 2014 – Laura Barrett (Community Quilts)
- 2014 – Carolle LeMonnier, Georgiann Morrissey, Edy Sorensen, and Judy Lindberg (Hospitality)
- 2015 – Mirna Estes (Distribution of leftover Silent Auction items)
- 2015 – Jan Andrews, Sharon Fry, Phyllis Gallaway and Jim Jensen (Update Policies, Procedures and Reference Manual)
- 2016 – Jan Westerman and Betty Upchurch (Valley Fire Quilting Bee)
- 2016 – Linda Hooper (Show-and-Tell, Videography, Website Manager)
- 2017 – Genelle Voorhees (Beth’s Quilting Club, Roseland University Prep)
- 2018 – Linda Hooper, Jim Jensen, Toni Anderson, Jan Andrews, Alana Colburn, and Vicki David (Receiving, processing, and storing post-fire donations)
- 2018 – Janet Tonkin and Mary Wood (Fire survivor quilts)
- 2019 – Genelle Voorhees, Jan Westerman, Toni Anderson, Alana Colburn (Committee for the “The Mad Hatter’s Tea Party” Tri-Guild Luncheon)
- 2021 – Jan Nilsen – COVID mask project
- 2021 – Ann Nolen – Zoom setup
- 2022 - Elaine Ramires and Elaine Tucker - Zoom

Appendix E – Memorial Fund Recipients (voucher to be used for dues or a workshop)

Dolly Haines Memorial (Established February 2012)

- 2012 – Sandi McConnell, Donna Boaz
- 2013 – Yvonne Branson
- 2014 – Su Lin Mangan, Elizabeth Pizzini
- 2015 – Mirna Estes, Judy Dieter
- 2016 – Mary Nurmi, Joanne Meaney
- 2017 – Jan Westerman, Margo Pitter
- 2018 – Carolle LeMonnier, Helen Smith
- 2019 – Helen Anderson, Joanne Meaney
- 2020 – Elizabeth Marrs, Lorna Fiori
- 2021 – June Moes, Sharon Butler
- 2022 - Jim Jensen, Janice Juul

Dotty Zagar Memorial (Established June 2013)

- 2013 – Selma Guerrini
- 2014 – Mirka Knaster, Brenda Lodge, Dorothy Murray (PIQF Fidget Day)
- 2015 – Jan Andrews, Janice Rodgers
- 2016 – Wendy Mouille, Lien Souza
- 2017 – Sue Gragg, Jan Nilsen
- 2018 – Peggy Sue Buckelew, Linda Hooper
- 2019 – Glenda Ross, Cathy Conover
- 2020 – Betty Upchurch, Lynette Whitman
- 2021 – Candi Delgado, Pam Steelman
- 2022 - Caroline Pope, Francis Evans

Lee Trevelyan Memorial (one time only - \$25 donated by her family)

2022 - Marlene Sullivan

Appendix F – Community Outreach Recipients

- Sutter Hospital Neonatal ICU
- SR Memorial Hospital Neonatal ICU
- Public Health Visiting Nurses/Teen Parents
- Valley of the Moon Children's Home
- Catholic Charities
- Local Veterans
- Alternative Family Services
- Local Convalescent Hospitals
- Local Residential Care Homes
- Jewish Family and Children's Services
- Secret Santa
- Council on Aging Senior Social Club
- Emancipated Foster Youth
- Verity (Sonoma Co. Rape Crisis Center)
- Salvation Army (doll quilts)
- Welfare League (doll quilts)
- Local individuals in need
- Kid Street Learning Center
- Vietnam Veterans of America (raffle)
- The Living Room (silent auction)
- Windsor Lions Club (raffle)
- Senior Advocacy Services (silent auction)
- FISH & Elisha's Pantry (raffle)
- Visions of Compassion, Cuba
- American Association of Zookeepers (silent auction)

Appendix G – Opportunity Quilt History

This information was compiled by Sharon Fry from a binder that Dotty Zagar, our former Historian, started and then turned over to Sharon to continue. Everyone is invited to view the binder, and add or correct information. The binder includes photos of the quilts, copies of the tickets, stories of the quilts, and occasionally patterns. The dates given here are the year in which the winning ticket was drawn. Opportunity Quilt winners are only listed if they were SRQG Members at the time of the drawing.

1977 – **Monkey Wrench** (or Churndash) Medallion Quilt

1978 – **Victorian Crazy Quilt**

1980 – **The Quilt of the Roses** Center rose pattern by Pat Cox (a commercial pattern) stitched by Ethel Avila. Rosebuds stitched by Wyn Reddall. Blocks made by Anna Byrnes, Vernice Thorn, Betty Thorn, Victoria Sears, Nancy Shea, Dotty Zagar, Sue Terschuren, Mildred Guthrie, Bobby Sandwina, Kay Regan, Catherine Comyns, Dorothy Lucas, Peggy Squired, Ethel O'Donnell, Vivian Danz, Gene Isaacs. Bound by Dorothy Lucas.

1983 - **Vernice's Rose Quilt** Designed by Vernice Thorn. The patterns were made into a booklet for sale at our "Festival of Quilts" show in May 1983. Blocks were made by Vernice Thorn (center), Virginia Robertson, Jasmine Whaley, Dotty Zagar, Della Rowlands, Linda Wolfard, Vivian Danz, Jeanette Hensley, Sandra Stevens, Renata Muse, Kathleen (Katie) Alix, Nancy Tobener, Annie Bush, Judy Higgins, June McCarthy, Cheri Gooler, Nancy Shea, Eve Pruitt, Sandy McGuire, Betty Thorn, Mildred Guthrie, Sue Terschuren, and Dorothy Lucas.

1987 – **Chimney Sweep** (double bed-size) This was an older top, possibly early 1900's, to which a border was added and finished by the SRQG. Won by Hanya Parker (SRQG President 1985-6).

1988 - **Log Cabin** (93 x 95") The fabrics were from a kit that had been given to Wyn Reddall, which she donated. The blocks were machine stitched by Kathleen (Katie) Alix, Vivian Danz, Janet Baldwin, Lois Stephens, and Wyn Reddall. Assembled by Wyn Reddall using the quilt-as-you-go method. Ticket Sales Coordinator: Marian Pedrin.

1989 - **Floral Fantasy** The blocks were won by Peggy Squires in a drawing approximately ten years prior from the Junior College Quilting Class taught by Joyce Gross and donated to the SRQG. They were taken apart and reassembled by Lois Stephens and Kathleen (Katie) Alix. Quilted by members. Ticket Sales Coordinator: Marjory Crist.

1991 – **Ohio Star Quilt** (88 x 104") Chairwoman: Janet Baldwin. Committee: Sue Colombo, Shirley Frayer, Audrey Friedman, Beverly Bruns, Karen Mansergh, Leslie Roberts, Annie Skilling. Hand quilted by various members. Ticket Sales Coordinator: Marjory Crist.

1992 - **Old Fashioned Nine-Patch** (88 x 100") Chairwoman: Annie Skilling. Committee: Maura McGovern, Sharon Fry. Fabrics donated by guild members. Top assembled by

Sharon Fry. Border added by Annie Skilling. Hand quilted by various members. Ticket Sales Coordinator: Marjory Crist.

1993 - **Kaleido-Star** Chairwoman: Wyn Reddall. Committee: Polly Breckinridge, Kathy Pacheck, Maura McGovern. Assembled by Sharon Fry. Hand quilted by Lois Stephens. Binding by Dotty Zagar. Ticket Sales Coordinator: Marjory Crist.

1994 - **Basket of Dreams** Chairwoman: Linda Morand. Committee: Sharon Fry, Rosemary Seyler, Mary Guthrie. Assembled by Sharon Fry. Border appliqué designed by Linda Morand. Hand quilted by various members. Binding by Kathy Phillips. Ticket Sales Coordinator: Alice Friesen. Won by Jane Harper.

1996 – January 4: **Garden Twist** (queen-size) Chairwoman: D. J. Berger. Committee: Linda Morand, Sharon Fry, Polly Breckinridge, Shirley Ziolkowski, Gerry McDonald. Hand quilted by Gerry McDonald, Nancy Parmelee, Alice Friesen, Shirley Frayer, Marjorie DeLorme, Nida Alexander, Carolyn Aaron, Elizabeth Marrs, Dotty Zagar, Dorothy Ingham, Beverly Bruns, Marilyn Swanson, Melissa Trunick, Gene Isaacs, Sue Haley, Setsuko Speaks. Binding by Sharon Fry. Ticket Sales Coordinator: Caryl Hansen. Won by Margaret Sawyer.

1997 – **Floral Basket Fantasy** Chairwoman: D. J. Berger. Committee: Gerry McDonald, Linda Morand, Marie Guthrie, Shirley Ziolkowski, Polly Breckinridge, Lois Stephens. Designed by D. J. Berger. Quilting design chosen by D. J. Berger and Lois Stephens. Hand quilted by various members. Binding and sleeve by Sharon Fry. Ticket Sales Coordinators: Christine Huntley and Linda Morand. The quilt was professionally photographed by Sharon Riedsorph of San Francisco for fund-raising post cards and note cards. Won by Lois Stephens.

1998 – **Little Treasures** (77 x 87”) Chairwoman: Sharon Fry designed the quilt and requested every member of the guild to make at least one 4-inch block and donate 2-inch squares of fabrics. Assembled by Sharon Fry. Hand quilted by various members. Ticket Sales Coordinators: Alice Friesen and Polly Breckinridge. Jean Dell’Oro won the contest for naming the quilt. Quilt was professionally photographed by Sharon Riedsorph in San Francisco for fund-raising note cards. Won by Carolyn Aaron.

1999 – **At Home in the Country** (queen-size) Chairwoman: Gerry McDonald. Committee: Shirley Ziolkowski, Mary Guthrie, Olive Deal, Shirley Young. Assembled by Sharon Fry. Hand quilted by various members. Bound by Gerry McDonald. Ticket Sales Coordinator: Vernetta Worthington.

2000 – **The Birds in My Garden** (queen-size) Chairwoman: Linda Morand. Designed by Linda Morand. Blocks appliquéd by Mitzi Dowling (Painted Bunting), Lois Stephens (Owl), Polly Breckinridge (Cardinal), Lorraine Kelly (Western Tanager and Grapes), Elizabeth Marrs (Blue Jay and Sunflowers), Shirley Ziolkowski (Sparrow in Cherry Tree), Dotty Zagar (Bluebird in Apple Tree), Dorothy Ingham (Redwing Blackbird), Gerry McDonald (Robin in Sycamore Tree). Assembled by Linda Morand. Quilting designs by Lois Stephens. Hand quilted by various members. Binding and sleeve by Linda Morand. Ticket Sales Coordinator: Vernetta Worthington. Won a Third Place ribbon at the Marin Quilt Show. Won by Elaine Pufford.

2001 – **Victorian Fan** Chairwoman: Tina Crabtree. Committee: Nancy Pelligrino, June Moes, Diana Roberts. Made of mostly silk fabrics, donated by members, and brocades and gold trims. Backed in taffeta. A flannel sheet was used for the batting. A variety of members made the fan blocks. June Moes instructed members in embroidery. Many members hand embroidered over the seams with perle cotton. Silk ribbon embroidery by Diana Roberts. Assembled by Kazuko Covington. Machine quilted by Bob Oliver. Binding by Sharon Fry. Ticket Sales Coordinator: Lee Trevelyan. Won a First Place Ribbon and Best of Show in its class at the Marin Quilt Show, September 2000. The ribbons are in the possession of the winner of the quilt.

2002 – **Dizzy Geese** (queen bed-size, 96 x 113”) Co-chairs: Betty Upchurch, Bob Oliver, Diana Roberts. Pattern from the book Great American Quilts 2000 was designed by Joan K. Streck (with permission) of Overland Park, Kansas. Made with reproduction fabrics from museum collections dating from the Civil War to the 1900s. Blocks paper pieced by Judy Murphy, Phyllis Gallaway, Dotty Zagar, Patty Ford, Lavella Cassinelli, Ruth Sayer, Mitzi Dowling, Bob Oliver. Assembled by Betty Upchurch and Diana Roberts. Machine quilted by Bob Oliver. Binding by Diana Roberts and Betty Upchurch. Sleeve and label by Diana Roberts. Ticket Sales Coordinator: Lee Trevelyan. Won an Honorable Mention at the Marin Quilt Show, September 2001.

2003 – **Lady of the Lake** (king-size, 108 x 108”) Chairwoman: Betty Upchurch. Blocks by Betty Upchurch, Lavella Cassinelli, Norma Viglienzzone, Joyce Marty, Pat Bass, Gerri Congdon, Mitzi Dowling, Patty Ford, Sharon Fry, Phyllis Gallaway, Jackie Harris, Dorothy Ingham, Justine Lott, Gerry McDonald, Bob Oliver, Ruth Sayers, Pat Schabel, Lee Trevelyan, Mary Wood, Dotty Zagar, Marty Zeleny. Assembled by Betty Upchurch. Machine quilted by Bob Oliver. Binding by Betty Upchurch. Label by Diana Roberts. Ticket Sales Coordinator: Lee Trevelyan.

2004 – **Celebrate America** (86 x 96”) Chairwoman: Sharon Fry requested all guild members to make at least one patriotic block in reds, whites, blues, and a bit of yellow, if desired, plus donate squares of fabric for the pieced border. Linda Thomas, Pam McVey, and Ruth Rosenberg assisted Sharon Fry in placing the blocks on the design wall. Carolynn Marriott helped Sharon Fry with the pieced border. Machine quilted by Bob Oliver. Binding, sleeve, and label by Diana Roberts. Ticket Sales Coordinator: Lee Trevelyan. Won by Carolynn Marriott.

2005 – **Oh My Stars** (90 x 100”) Co-chairwomen: Betty Upchurch and Diana Roberts. Blocks made by more than fifty guild members. Assembled by Betty Upchurch, Joanie Bellinghausen, Janet Shore, Carolynn Marriott, Diana Roberts. Machine quilted by Bob Oliver. Binding by Betty Upchurch and Diana Roberts. Label by Diana Roberts. Ticket Sales Coordinator: Janet Shore.

2006 – **Welcome to My Neighborhood** Co-chairwomen: Jan Andrews and Becky Chatham. Based on a design (with permission) by Connie Chunn, “Miniature Quilts Magazine,” July/August 2004. Blocks and trees made by guild members. Lattice, borders, assembly, and appliqué by Jan Andrews. Binding by Holly Palma. Ticket Sales Co-coordinators: Janet Shore and Glenda Ross.

2007 – (FIRST TIME TWO QUILTS ARE OFFERED) Ticket Sales Coordinator: Glenda Ross.

Greetings from Wine Country (50 x 60") Chairwoman: Linda Morand. Committee: The Pointless Sisters (Genie Becker, Gerrie Congdon, Cathy Hanson, Diana Hock, Virginia Lindstrom, Justine Lott, Pat Marabella, Joyce Marty, Nancy McDermott, Linda Morand, Ruth Rosenberg, Linda Sims, Selma Sklar, Marjorie Smith). Quilted by Justine Lott.

Offset Log Cabin (93 x 108") Co-chairwomen: Sharon Fry and Sharon Mills. Committee: Mary Wood, Carolyn Marriott, Denise Raney. All guild members were invited to make blocks. Braided Border made by Sharon Fry with fabrics donated by guild members. Assembled by Sharon Fry. Machine quilted by Maureen at the Quilted Cottage, Sonoma, as a gift to our guild. Quilting pattern: Baptist Fan. Binding and sleeve by Sharon Fry. Won by Barbara Cortelyou.

2008 – (SECOND TIME TWO QUILTS ARE OFFERED) Ticket Sales Coordinator: Glenda Ross

Farmer's Market Chairwoman: Linda Morand. Committee: The Pointless Sisters. Designed, hand painted, and assembled by Linda Morand, with assistance from Virginia Lindstrom, Diane Land, and Selma Sklar. Binding by Diane Perin Hock. Machine quilted.

Bento Box (55 x 90") Committee: Janet Shore, Pat Marabella, Sandy Chan-Brown. Mentor: Sharon Fry. Assembled by Sharon Fry. Won by Sandy McConnell.

2009 – April 16: (THIRD TIME TWO QUILTS ARE OFFERED) Ticket Sales Coordinator: Glenda Ross

Picnic in the Wine Country (39 x 47") Chairwoman: Genie Becker. Committee: The Pointless Sisters. Designed by Genie Becker, based on her original plein air painting, which was done above Westside Road in a vineyard overlooking the Russian River, and photos taken at another vineyard around Healdsburg. Portions of the quilt were painted by Genie Becker, Selma Sklar, and Linda Morand, and worked on by Linda Sims, Cathy Ortelle, Joyce Marty, and Diane Land. Genie Becker pieced the quilt a la Katie Pasquini-Masopoust, and then bound it a la Kitty Pippen's facing technique. Machine quilted by Jan Head.

Kaleidostars (79 x 103") Co-Chairwomen: Sharon Mills and Sharon Fry. Committee: Veline Ball, Lynne Atkinson, Jan Head, Earlene Maffioli, Nancy McDermott, Janet Shore. Strip sets donated by many guild members. Assembled by Sharon Fry. Machine quilted by Jan Head. Bound by Sharon Fry and Sharon Mills. Sleeve and label by Sharon Fry.

2010 – **Family Ties** (89 x 108) Chairwoman: Sharon Fry. Assistants: Linda Hooper, Lynne Atkinson, Rhonda Denny, Tiny White, Nancy Parmelee, Mary Cortner, Maggie Dunn, Nancy McDermott, Kathy Rapp, Janet Shore, Darlene Shumway, Sharon Mills. Made from washed 100% silk ties donated by guild members. Stitched onto muslin foundations. Assembled by Sharon Fry. Machine quilted by Jan Head with Quilters Dream Green batting (100% green, made from 24 plastic bottles!). Binding and label by Sharon Fry. Ticket Sales Coordinator: Glenda Ross. Won by Selma Sklar.

2011 – **Renasant** (meaning: being reborn, springing again into being or vigor) (80 x 102) Co-chairwomen: Linda Hooper and Mitzi Dowling. Committee: The Snooze-u-Lose mini group (Jan Andrews, Joanie Bellinghausen, Barbara Cortelyou, Earlene Maffioli, Sharon Mills, Betty Upchurch). Designer of interior (with permission): Teri Christopherson (Black Mountain Quilts) – Sunflowers Patch (book) “Acorn Ridge.” Designer of border (with permission): Nancy Amidon of Amidon Quiltworks, “Oak Leaf and Acorns.” Blocks made by committee and members of the guild. Assembled by Betty Upchurch. Borders appliquéd by Helen Anderson, Raychell Sumner, Mitzi Dowling. Machine quilting designs chosen by Mitzi Dowling and Linda Hooper, and added to by Betty Upchurch. Machine quilted by Betty Upchurch. Ticket Sales Coordinator: Glenda Ross. Won by Donna Marvin.

2012 – **In the Morning Light** (83 x 103”) Committee: Snooze-u-Lose mini group (Betty Upchurch, Linda Hooper, Jan Andrews, Mary Wood, Joanie Bellinghausen, Barbara Cortelyou, Mitzi Dowling, Sharon Mills, and Earlene Maffioli. Pattern adapted from a quilt designed on EQ (Electric Quilt, a computer program) by Dana Brennan Hancock and published in “Quilters Newsletter,” October 2006. Bamboo batting. Sales Coordinator: Glenda Ross.

2013 – **Santa Rosa Beauty – Spirit of Santa Rosa** (78 x 78”) Chairperson: Raychell Sumner. Appliquers: Helen Anderson, Jan Andrews, D. J. Berger, Kay Cohn, Vicki David, Mitzi Dowling, Phyllis Gallaway, Sue Gragg, Sue Haley, Janice Juul, Donna Marvin, Judy Mathieson, Pam McVey, Cathy Rapp, Raychell Sumner, Ann Wilson. Baltimore Album blocks from books by Elly Sienkiewicz, and other blocks inspired by Maggie Walker and her Roseville quilt. Borders designed by Raychell Sumner. Machine quilted by Teresa Breazeale of Lavender Hill Quilting. Ticket Chairperson: Glenda Ross. Won by Ellindale Wells.

2014 – **Vintage Friendship Garden** (85 x 85”) Chairperson: Sharon Fry. This quilt was initiated in 1991 as a seed planted by Dorothy Ingham when she requested album blocks be hand appliquéd for her through the Friendship Block program. She chose designs from a book by Jeana Kimball, Red and Green – An Appliqué Tradition, published by That Patchwork Place in 1990. Block creators: Katie Alix, Gene Isaacs, Sue Haley, Sharon Nugent, Jeanette Hensley, Muriel Leary, Lois Stephens, Leslie Roberts, Rita Robinson, Mitzi Dowling, and Dorothy Ingham. The blocks were tucked away until April 2012 when Dorothy wrote to Sharon Fry asking if she or the Guild would be interested in inheriting them. Sharon presented the blocks at a Board Meeting where they were met with much admiration and enthusiasm. Sharon received permission from the author and the publisher to use the blocks for a raffle quilt. Borders were designed by Phyllis Gallaway and created by Jan Andrews, Rhonda Denny, Joy McGoran, Jan Westerman and Sharon Fry. Broadway Quilts, Sonoma, donated the backing. Machine quilted by TopStitchers’ Kathy Martin. Wendy Mouille assisted Sharon in applying the binding and sleeves. Ticket Chairperson: Raychell Sumner.

2015 – **Nightingale’s Midnight Garden** (72 x 92”) Block makers: Ann Wilson, Carroll Hirsch, Cathy Rapp, Cheryl Ogle, Debby Bainbridge, Donna Marvin, Jenine Giblin, Helen Anderson, Herdis Gudmund, Jan Andrews, Jan Westerman, Joy McGoran, Mary Wood, Nancy McDermott, Pam McVey, Raychell Sumner, Rhonda Denny, Selma Sklar, Tera Antaree, Vicki David, Wendy Mouille, Janice Rodgers, and Betty Upchurch. The

two blocks are: Goose-in-the-Pond and Big EZ. Machine Quilted by Betty Upchurch. Ticket Sales Chairperson: Lynette Whitman. Won by Genelle Voorhees.

2016 – **Cosmic Universe** (64.5 x 74.5”) Committee: Kathy Rathbun, Lorna Fiori, Vivian Valencia, and Elizabeth McDonnell. Pattern created by Melody Crust of Kent, Washington and published in “Quilters Newsletter,” November 2002. Permission granted by author and magazine to use as a raffle quilt. Broadway Quilts, Sonoma, donated the backing. Machine quilted by Betty Upchurch. Ticket Sales Chairperson: Pat Kearns. Won by Karen Lavender.

2017 – **Make Mine Plaid** (86X99) Partially completed Tumbler Block top donated by Sue Gragg. Applique completed by Diana Roberts. Quilted by Betty Upchurch. Ticket Sales Chairperson: Pam McVey. Won by Dwight Upchurch

2018 – **A Plentitude of Poppies** (73.5" x 73.5") Block makers/appliquers: Jan Andrews, Sharon Fry, Hertis Gudmund, Mary Ann Hayre, Jim Jensen, Patricia Kearns, Joy McGowan, Jan Westerman Label: Janice Rodgers. Permission granted by Ann Weber of GinghamGirls, adaptation by Mary Ann Hayre. Quilted by Cathy Evans of Quilts by Cathy (Yuba City, CA) Ticket Sales Chairperson: Rhonda Denny. Won by Carolle LeMoinnier.

2019 – **Our Town, New Growth, Resilience!** (89" x 98") Committee: Quilt designed and created by Lori Platt and Genelle Steiger Voorhees

Making the guild's Opportunity Quilt is an honor...and an incredibly daunting task! Our dear president, however, has his ways - and by waving gorgeous Kaffe Fassett fabrics under our noses, we agreed to make the quilt. We both love bright colors, impromptu design, and a mix of as many fabulous fabrics as possible. Neither of us can follow a pattern - at least not for very long. Our points are usually cut off, our 1/4 inches are “close”, and our quilts never know what they will look like when completed! This one is no exception. We started the center with Kim Lapacek's (<http://www.kimlapacek.com/>) "Dresden Neighborhood."

The checkerboard surrounding the neighborhood was our nod to careful, small piecing - so many little pieces! Enough of that! We next decided we needed to have flowers, lots of flowers. Kim McLean's "Flower Garden" (GloriousColor.com) flowers were a perfect choice. We had to resize them and then the fun of choosing all the colors and fabrics for these fanciful flowers began. What fun these were to make! As is our usual way of working, we then stood back, thought about the quilt, the neighborhood, the gardens - and so added the houses all around. Finally, the Japanese X and O blocks just seemed to be a good border. We then asked Marian Drain to work her magic and do the wonderful custom quilting that we know she does so well.

We created this quilt before the devastating fires ... it was, in fact, one of the very precious items kept packed up and ready to evacuate! Now, we look to the future and the rebuilding of our community. We see the support, love, and care shown by our neighbors for all who have been affected by this tragic event. This quilt seems to

symbolize this. Bright colors, flowers, homes, neighborhoods, and love throughout the community.

We love this quilt - and we love our community. Genelle and Lori

Ticket Sales Coordinator: Diana Watson

2020 – **Stargazer** (87” x 87”) The quilt top was anonymously donated to the guild. The star patterns were from a Block-of-the-Month class taught at the Quilted Angel in Petaluma. The machine quilting was executed by Marian Drain. Ticket Sales Co-chairs: Frances Evans and Alana Colburn. COVID prohibited the Guild from meeting together to have the scheduled drawing on April 2, 2020. No tickets were allowed to be sold after that date. Linda Hooper videoed the drawing of the winning ticket by Frances and Alana on August 20, 2020. The quilt was won by Julie Hulbert, Cloverdale. Julie purchased her ticket at the Cloverdale Fair.

2021 – COVID

2022 – **Fiesta** (82” x 96”) In 2019 our guild challenge was to make something quilted with the theme of fiesta, hence the title of the quilt.

Several members of our guild worked on this quilt and put their expertise to task over several months in 2019. The pattern chosen was called “A New Age” by Nancy Rink (who is a pattern and fabric designer) who gave us permission to use the pattern. We decided to make it in bright grunge colors surrounded by black. The large black blocks were ideal for some fun quilting. Jan Nilsen coordinated the crew who made all the blocks and Jan then put the quilt together. It was then taken to her friend Jessica Gamez at “Jessica’s Quilting Studio” in Carefree, AZ. Jessica is an award winning long arm quilter who began using the long arm to help her mother around age 12. She was smitten and has never stopped quilting since. She has a beautiful studio with two long arm machines and racks of quilts to be quilted. Quilters from all over the country, and some overseas, send her their quilts. Many of the quilts are entered into shows and receive awards for the quilting. She is also a long arm teacher. She uses the title of the quilt to create a pattern that fits the quilt, and it is always amazing to see what she comes up with. I love what she did with our “Fiesta” quilt.

Members who made “Fiesta”: Jan Nilsen, Jan Andrews, Janet Tonkin, Margo Pitter, Jana Ulmer, Vicki David, Nancy McDermott, and Janice Rodgers who made the label. SRQG Member Leslie Kruse was the winner.

2023 – **Puzzled** – Created by Genelle Voorhees as a gift to SRQG for their “love, friendship, and support” as Genelle served as President in 2019, 2020, and 2021. Quilted by Marian Drain of Marian’s Magic Needle, an Affiliate Member of SRQG. Bound by Vicki David. Label created by Janice Rodgers. Photographed by Linda Hooper.

Appendix H – Luther Burbank Quilt

In 1986 a quilt was made to commemorate the Guild's tenth anniversary, and given to the Luther Burbank Home and Garden Center. It hung in the museum carriage house on Santa Rosa Avenue in a specially constructed plexiglass frame for ten years until wall space necessitated it being moved to the Finley Center. Luther Burbank (March 7, 1849 to April 11, 1926) was an American botanist, horticulturist, and pioneer in agricultural science. He developed more than 800 strains and varieties of plants over his 55-year career.

The committee included Vernice Thorn, who designed the overall layout, and Judy Markoff, who drew Luther Burbank's silhouette, and along with Jeanette Hinton, worked with Vernice to choose the colors and flower designs. Guild members were asked to supply designs and fabrics, as well as appliqué, embroidery, and hand quilting. New York Fabrics donated fabrics for the lattice and background. Various guild members supplied fabrics, hand appliquéd, embroidered, and hand quilted the wall quilt.

The architectural designs surrounding Burbank's profile include his residence, greenhouse, carriage house, and garden gate. Other blocks depict a few of his better known horticultural creations, such as the Shasta Daisy, Santa Rosa Plum, and Russet Burbank Potato.